



August 8, 2017

Dear Parent/Guardian,

I would like to introduce myself. My name is Mrs. Jessica Maines and I am delighted to be your child's teacher this year. I have been teaching first grade for twelve years and I am so excited for another great year!

It is such a joy to have your child join me in first grade this year and I am looking forward to working with them and helping them to achieve their full potential. Our days and weeks will be filled with many wonderful experiences and opportunities to learn and grow.

I am also excited about the opportunity to get to know you, and I'm looking forward to a happy and productive school year. I encourage you to contact me if you have any questions or concerns at anytime. You can write a note or call the school and I will get back to you.

To ensure that our year gets off to a smooth start I'd like to share with you some information for first grade. All of your child's school supplies to start the school year will be provided by the school. Throughout the school year you may be asked to send in additional pencils, erasers, glue sticks and/or crayons. I understand that children get excited about shopping for supplies so if you would like to send in a decorated/character folder for your child to keep in their desk for the school year you may. However I will provide your child with a folder to keep in their desk if you choose not to send one in.

In the morning your child will have recess in our classroom. If you would like your child to have a snack during this time, you may send in a healthy snack. Even if you choose not to send in a snack, your child will be able to get a drink from the water fountain at this time.

I know that your children will be having a great year of learning in the first grade. Thank you for allowing me to teach your child and know that I will do my best to ensure that your child has a successful year. If you have any questions or concerns at anytime, please let me know.

Sincerely,  
Mrs. Jessica Maines